

Database Manager – IT Systems / Rheolwr Systemau Cronfa Ddata – Systemau TG

Salary: £41,500

Working Hours: 35 hours per week with flexible working

Permanent role

Place of work: Home / Head Office – it's preferable for candidates to live in the South Wales area or within an easy commute to Cardiff

How to apply: Please email a CV & Cover Letter by the 23rd September stating how your experience matches the person specification along with your motivation behind your application to people@tenovuscancer.org.uk. We encourage early applications as we may close the role early if we receive a volume of applicants.

The Database Manager – IT Systems job

A new role key to helping US deliver success through our data and reporting functions across the organisation. With investment into our IT and a raft of exciting IT projects happening it's a great time to join our IT team. With the expert technical know-how to deliver impact early on you'll benefit from great skills development support too with exposure to a range of experience opportunities in this area.

Working in a small team that has impact and exposure across the business it's important you're people focused to adapt, translate and explain information to meet the various needs of departments, managers and teams to support our strategic delivery.

In this Database Manager job you can expect to be doing things like:

- Querying databases with SQL and designing regular reporting
- Keeping on top of our databases performance and unclogging any issues
- Overseeing data retention and recovery
- Communicating reporting data through reports and in meetings and servicing the database needs of all departments
- Supporting colleagues in using databases effectively through user training

To do well in this Database Manager role you'll be able to:

- Demonstrate your technical ability in the role at an expert level and be keen to learn, develop and hone new and existing skills
- Show you're a solution finder, proactive and adaptable in your style and working approach with teams
- Lead, manage and inspire others and work in a way that demonstrates our values such as being collaborative and supportive
- Communicate confidently to a mixture of groups and have great interpersonal skills when it comes to working with others
- Keep on top of things when it comes to deadlines, accuracy and delivering quality work

This is an important job where the work you do will have real impact on our service users and our overall strategic work delivery. So, if you could join us and make a difference at Tenovus Cancer Care we can't wait to hear from you!

Your Staff Benefits

In return you'll be part of a people orientated culture, make impact through a worthwhile cause and have Staff Benefits such as:

- A 35 hour full time working week with a generous 35 days annual leave including public holidays that increases with length of service (pro rata'd for part time staff)
- Your birthday off work once you've been here for 12 months.
- Opportunity to buy up to 10 days of additional annual leave per year
- Occupational sick pay after completion of probationary period
- Contributory pension scheme
- A tailored induction and support programme to help you succeed and excel
- An Employee Assistance Programme (EAP) offering access to 24/7 confidential advice and support
- The opportunity to participate in staff / volunteer activities to support the wider organisation
- The opportunity to learn from, grow with, support and develop people who volunteer with US

About us

Around 20,000 people are diagnosed with cancer in Wales every year. We're proud to support over 10% of those and we want to be there many more.

We give help, hope, and a voice to everyone affected by cancer. We understand how cancer can impact every aspect of life and how it affects families and friends too. Our wide range of services offer information, advice, and specialist support to people living with cancer, and their loved ones.

We're committed to listening to the real experiences of people affected by cancer in Wales to drive the changes that make a difference.

More about US

At Tenovus Cancer Care we're committed to making our workplace diverse and inclusive where everyone feels they belong and can be their authentic selves at work. We're proud to be an equal opportunities employer who does not discriminate based on the Equality Act 2010's Protected Characteristics. All qualified applicants will receive equal consideration for employment and we will adjust our recruitment processes where we can to support people who wish to join us.

When our people talk about working here they're proud to reflect our values. They'll use words such as friendly, fun and welcoming to describe their experience and love our work culture around job flexibility. As well as it being a nice place to work for a good cause the staff benefits are good. On top of the above we've got a stylish Head Office in the heart of Cardiff and things to support you in and out of work like an interactive induction programme, an accessible Learning Platform, development opportunities and experienced managers. We also have a Staff Social Committee who organise regular get togethers!

Your Personal Data

We're committed to being transparent about how we collect and use that data and to meeting our data protection obligations and you can find full details about this in our Job Application Privacy Notice here on our Work for us page on the Tenovus Cancer website.

Should you have any queries regarding the use of your personal data, please contact people@tenovuscancercare.org.uk

