

Fundraising & Patrons Manager (West Wales Region)

Your chance to join Wales' leading cancer charity to manage raising funds across an already established West Wales region with loads of scope to generate more income. A key and exciting part of this role will see you as the lead when it comes to our partnership and development work with celebrities and patrons who support our work or seek the opportunity to.

You'll be joining an experienced fundraising team who generate over £2.8million of annual income. Your fundraising impact is seen in people affected by cancer through the services we run, the difference to lives we make and the campaigns that make meaningful change.

You'll be managing and building relationships all across West Wales with our supporters, Friends of Tenovus groups and establishing new fundraising connections and work with teams of volunteers. You can expect to manage events such as our annual Lovelight concerts, Singathons and Breast Cancer Awareness Month to name just a few.

Salary: £31,000

Working Hours: 35 hours per week with flexible working

Due to the nature of our fundraising work you'll need to be flexible at times to work evenings and weekends. Around this we work core 11am-3pm hours to flexibly suit work around your lifestyle and personal commitments and operate our work flexibly between 7am – 9pm so you can do things like the school runs or fit in wellness activities and hobbies with your working life.

Job Location: Remote/Home & Head Office based with regular travel across your West Wales region

Apply by: 11 February

Interview: 18 February at the Tenovus Cancer Care Head Office

If you're keen to join our Fundraising team please email people@tenovuscancercare.org.uk your CV & a Covering Letter to demonstrate how your skills or experience match the job role essentials and your motivation behind your application. You can find the full Job Description & Person Specification at our [Work for us page](#) to find out the skills or experience level we're looking for.

Whilst it would be great if you've done Third Sector Fundraising it isn't a must have to be considered. You may have done similar roles in areas such as: *Fundraising Coordinator / Administrator, Supporter Engagement work, Income Generation, Sales, Marketing, Estate Agency, Recruitment, Event Management*

We're looking for skills, knowledge or experience to show us you've:

- A background in securing and looking after business opportunities and a track record in delivering profit or against growth targets whilst building a pipeline
- The ability to work in a way with others that's inclusive, collaborative and visionary where you proactively work to solutions and adapt your style
- Dealt with high profile clients and even better if it's when it comes to media related work
- The confidence and ability to deliver talks or presentations in front of a group and can take a lead in managing a project so everyone understands key information and the way things are organised

In return you'll be part of a people orientated culture, support a worthwhile cause and have Staff Benefits such as:

- A generous 35 days annual leave including public holidays that increases with length of service (pro rata'd for part time staff)
- Your birthday off work once you've been here for 12 months.
- Opportunity to buy up to 10 days of additional annual leave per year
- Occupational sick pay after completion of probationary period
- Contributory pension scheme
- A tailored induction and support programme to help you succeed and excel
- An Employee Assistance Programme (EAP) offering access to 24/7 confidential advice and support
- The opportunity to participate in staff volunteer activities to support the wider organisation
- The opportunity to learn from, grow with, support and develop people who volunteer with US

About us

More people than ever are living with cancer in Wales, with around 20,000 people diagnosed every year.

We give help, hope, and a voice to everyone affected by cancer. We understand how cancer can impact every aspect of life and how it affects families and friends too. Our wide range of services offer information, advice, and specialist support to people living with cancer, and their loved ones.

Together with our inspiring community of staff, volunteers, and supporters, we're determined to be here for everyone affected today, tomorrow, and beyond.

Recruitment Process

Please email your CV and covering letter to people@tenovuscancercare.org.uk. They should demonstrate how your skills or experience match the job role essentials and your motivation behind your application. The closing date for your application to be submitted is the 11th February 2025.

You can also visit our [Work for us](#) pages that give you more information and a copy of the Job Description and Person Specification

Please submit your application as soon as possible as we reserve the right to change the closing date.

At Tenovus Cancer Care we're committed to making our workplace diverse and inclusive where everyone feels they belong and can be their authentic selves at work. We're proud to be an equal opportunities employer who does not discriminate based on the Equality Act 2010's Protected Characteristics. All qualified applicants will receive equal consideration for employment and we will adjust our recruitment processes where we can to support people who wish to join us.

If we can support you with your application at all please contact us at people@tenovuscancercare.org.uk

If you are looking for your next career opportunity, we'd love to hear from you.



