

Job: Cancer Community Engagement Officer (North Wales Region) / Swyddog Ymgysylltu Cymunedol Canser (Rhanbarth Gogledd Cymru)

Salary: £26,000

Contract: 1 year Fixed Term Contract

Flexible 35 hours full time a week

Work locations: Home based within North Wales

Based where you live in North Wales, you'll be able to travel across North to Mid Wales regularly. There is some occasional travel to our Head Office (Cardiff) for induction, training and team meetings as required. IT equipment is provided, and you'll need a suitable home working space.

Interview: Candidates should be available to interview in Wrexham the week commencing the 26th May with a likely interview date of the 28th May

Closing Date: 18th May

We're Recruiting a Cancer Community Engagement Officer!

We're passionate about engaging with local Welsh communities and their needs when it comes to cancer. And we not only want to represent this but promote awareness of our cancer support services to them so we can make a difference when they need our help and support most.

To be our North Wales Cancer Community Engagement Officer we're looking for your skills to demonstrate you've the essentials of the job specification. This means you've:

- The tenacity, adaptability and right skills to research, relationship build and project manage to find and develop strong and effective relationships with a range of local and community groups we can interact with
- A style of communication where you interact with, facilitate and present to groups well
- An approach to careful and good self-managed work where you can gather data and information as part of a project and translate it into results
- An independent way of managing your time so you're organised, meet deadlines and have room to change and adapt your work focus and priorities whilst making sensible decisions
- The knowledge and awareness when it comes to equal opportunities and the barriers faced by people affected by cancer
- The experience of working with a diverse range of people and understanding the needs of seldom heard groups such as those who are digitally excluded
- The attitude and behaviour that reflects company values and shows you're a team player who collaborates with others and keen to explore new ideas and ways of working
- A practical understanding of working with or supervising volunteers

The Cancer Community Engagement Officer Job:

To support our North Wales work we're looking to grow our network of community contacts and volunteers. So, we've been funded to recruit a local Cancer Community Engagement Officer to cover the North Wales region. As part of a wider Wales team, you'll represent our

North Wales community engagement work to grow awareness of Tenovus Cancer Care and build a volunteer network to help you do that.

The role's all about finding local connections and offering solutions to bring people affected by cancer together where they live and helping them be seen, listened to and understood to get the right support they need with our help.

Working with local volunteers you'll scope out, build and strengthen partnerships on a local and regional basis when it comes to helping our cancer communities. We work with our service users holistically at Tenovus Cancer Care. So, you'll also refer across all our own support services such as Counselling, our nurse led Support Line, Sing With Us and our Mobile Support Units as well as with your wider departments and colleagues across the organisation.

If you're passionate about making unheard voices be listened to when it comes to cancer in Wales this could be an exciting and rewarding new role where you'll see first-hand the difference YOU can make to cancer affected people by joining US.

Skills and experience we're looking for are: volunteer management, recruitment, community engagement, communication, presenting, relationship management, promotions, community participation

About us

Every year, around 20,000 people are diagnosed with cancer in Wales.

We are a charity that understands what it is to live with cancer and how it affects families and friends too. We bring information, advice, practical and emotional support so people can take back some control of their lives and live as well as possible with cancer. We're Wales' leading cancer charity and our aim is to champion the needs of people affected by cancer to drive the changes that make a real difference, not just now, but for future generations.

When you join the Tenovus Cancer Care family you'll benefit from:

- Flexible working arrangements to help you achieve your best at work and manage other areas of your life effectively
- A generous 35 days annual leave (based on full time hours) including public holidays that increases with length of service. You can also buy up to 10 days of additional annual leave per year
- An Employee Assistance Programme (EAP) offering access to 24/7 confidential advice and support
- Occupational sick pay
- Contributory pension scheme

Recruitment Process

Please email your CV and covering letter to people@tenovuscancercare.org.uk. They should demonstrate how your skills or experience match the job role essentials and your motivation behind your application. The closing date for your application to be submitted is by midnight the 18th May.

You can also visit our [Work for us](#) pages that give you more information and to read the Job Description and Person Specification

At Tenovus Cancer Care we're committed to making our workplace diverse and inclusive where everyone feels they belong and can be their authentic selves at work. We're proud to

be an equal opportunities employer who does not discriminate based on the Equality Act 2010's Protected Characteristics. All qualified applicants will receive equal consideration for employment and we will adjust our recruitment processes where we can to support people who wish to join us.

Yng Ngofal Canser Tenovus rydym wedi ymrwymo i wneud ein gweithle yn amrywiol ac yn gynhwysol lle mae pawb yn teimlo eu bod yn perthyn ac yn gallu bod yn ddilys iddyn nhw yn y gwaith. Rydym yn falch o fod yn gyflogwr cyfle cyfartal nad yw'n gwahaniaethu ar sail Nodweddion Gwarchoddedig Deddf Cydraddoldeb 2010. Bydd pob ymgeisydd cymwys yn cael ystyriaeth gyfartal ar gyfer cyflogaeth a byddwn yn addasu ein prosesau recriwtio lle y gallwn i gefnogi pobl sy'n dymuno ymuno â ni.

If we can support you with your application at all please contact us at people@tenovuscancercare.org.uk

